



Job Title: Business Analyst

Location: Kuala Lumpur

Company: AvePoint

Overview:

We are assisting our client, AvePoint, with hiring for an exciting role. The Business Analyst analyzes business processes and applicable automated systems and develops As-Is and To-Be descriptions. This individual leads requirement gathering and analysis activities, prepares and delivers written and oral communications, participates in testing activities, helps design methods and procedures for internal and external projects.

Your Responsibilities Will Include:

- Elicit requirements for software development.
- Document, analyze and evaluation requirements gathered. Work out deliverables such as Functional requirements (Business Requirements Document), Use Cases, GUI, Screen and Interface designs.
- Translate technical information into business language to ensure understanding of the requirements by both technical and non-technical audiences.
- Proactively communicate and collaborate with external and internal stakeholders to analyze information needs and functional requirements.
- Collaborate with developers and subject matter experts to establish the technical vision and analyze tradeoffs between usability and performance needs.
- Support the project manager and other team members in planning deliverables, scope, schedule, and other aspects of the project.

OK, I'm interested... is this the job for me?

AvePoint is looking for people who value agility, passion and teamwork; those who can bring fresh ideas to the table and want the opportunity to learn, grow, and expand their careers. Bring your aptitude and build upon what you do best for their customers, partners, team, and you.

Qualities that you will need to be a fit for this role include:

- Degree in Information Technology, Computer Science, Computer Engineering, Project Management, General Management, Business Administration, Business Analytics or relevant fields.
- Professional experience with analysing and documenting complex business processes, software development requirements, and taxonomies.
- Professional experience with requirements gathering and analysis.
- Experience producing and analysing As-Is and To-Be documentation.
- Strong analytical and project management skills, including a thorough understanding of how to interpret customer business needs and translate them into application and operational requirements.



- Excellent communication skills and the ability to interact professionally with a diverse group, executives, managers, and subject matter experts.
- Familiarity with MS Office Suite (Word, Excel, PowerPoint).
- Ability to successfully engage in multiple initiatives simultaneously.
- Understanding of Microsoft SharePoint/Dynamics CRM architecture, components, and configuration preferred.
- Understanding of Internet, Intranet, Extranet and client/server architectures preferred.
- Ability to read and speak Bahasa Melayu, Mandarin Chinese, or Vietnamese will be an added advantage.

Interested candidates, please send your CV to hr@vandengroup.com

Apply today and become part of a team that values innovation, collaboration, and growth!