

## Internship for Business Studies/Administration Students

### Responsibilities:

- Assist Sales Department to research & identify potential customers and industry segmentation for business
- Conduct competitors' check and reviews
- Candidate is expected to present such research result to company upon completion of internship program
- Data management for customers & distributors
- Assist on product catalog, Advertising & Promotions activities and administrative work
- Highly proactive and ability to prioritize multiple tasks.
- Analyzing and preparing reports based on sales data.
- Good communication skill and ability to work closely with the internal team (cross functional team) and external team

\* Internship starts in mid July 2022

### Requirements:

- Candidate must possess or currently pursuing a Bachelor's Degree in Business Studies/Administration/Management, Economics, Commerce or equivalent.
- Applicants must be willing to work in Bandar Menjalara, Kepong.
- 1 Internship position(s) for duration of 3 – 6 month(s).

Please sent your resume at [ninasbgu@schaeffler.com](mailto:ninasbgu@schaeffler.com)