



HOO WAI LAM . <wlhoo@um.edu.my>

[Internship][January 2021] First time login

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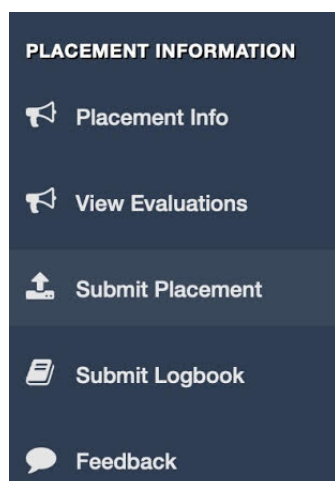
Fri, Jan 29, 2021 at 3:12 PM

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Dear students,

I believe most of you are now able to access the career portal via first time login. The next step is to record your placement information in the career portal.

In your dashboard, please look for "submit placement":



Then, fill in your placement details:

Select Company Name

Training Start Date: * Training End Date: *

Allowance : (if have)

Supervisor Name: * Email: *

Contact Num: *

Offer Letter: * Filetype: PDF, ZIP, JPG, PNG, SIZE : 15MB
Choose File no file selected

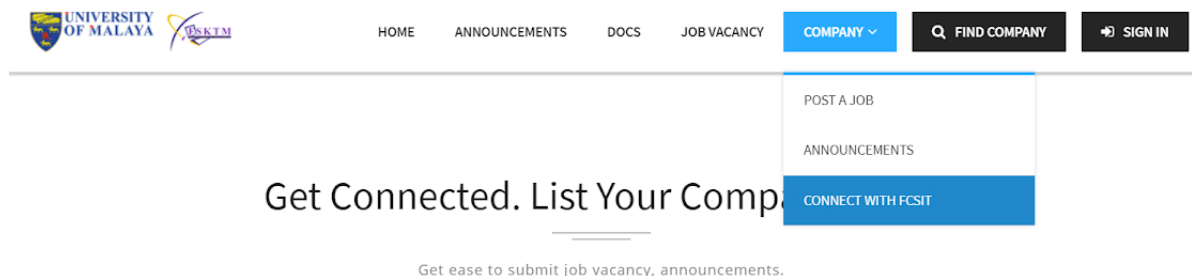
Save

Once you have filled in the details, you can save the information.

There are links for you to submit the plan of tasks and confirmation form on this same page. Please refer back to the industrial training briefing video (available in MS teams) if you still not sure when you should submit these documents.

What if your company name is not in the list?

If this happens, please register your company in <http://careerportal.fsktm.um.edu.my/companyregistration>. This page is actually in the main page of the career portal, but not in the student dashboard:



UNIVERSITY OF MALAYA FS&KTM

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POST A JOB
ANNOUNCEMENTS
CONNECT WITH FCST

Get Connected. List Your Company

Get ease to submit job vacancy, announcements.

Company Details

Company Name

After you fill in this form, **PLEASE INFORM YOUR DEPARTMENT COORDINATOR** to approve the company that you have just registered! After coordinators approval, then you will be able to find your company name in the "submit placement" list.

Should you have any further inquiries, please do not hesitate to contact your respective department coordinator:

- Artificial Intelligence: Dr. Aznul Qalid Md Sabri (aznulqalid@um.edu.my)
- Information Systems: Dr. Hoo Wai Lam (wihoo@um.edu.my)
- Computer System and Technology: Dr. Ismail Ahmedy (ismailahmedy@um.edu.my)
- Software Engineering: Dr. Nazean Jomhari (nazean@um.edu.my)
- Multimedia: Dr. Mohamad Nizam Ayub (nizam_ayub@um.edu.my)

Thank you.

Regards,
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[Quoted text hidden]